

**MILLARD SCHOOL DISTRICT
DELTA, UTAH**

Following are the minutes of the Board of Education meeting held July 8, 2021 at the District Office, Delta, Utah.

Meeting convened at 5:00 p.m.

The President of the Board called the meeting to order at 5:00 p.m. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to Utah Public Notice website, the Millard School District Webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair and the mayor of each incorporated city within Millard County, have been notified of where the electronic notice and agenda can be found within BoardDocs with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit #1.

Call to Order

Members in attendance: Todd E. Holt, President
 David E. Lund, Vice-President - Absent
 Joyce C. Barney, Member
 Adam R. Britt, Member
 Jennifer Finlinson, Member - Absent
 David V. Styler, Superintendent
 Keith T. Griffiths, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: Adam R. Britt

Pledge of Allegiance: Adam R. Britt

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items
2. Review of Policies

Review of Policies

Use of District Vehicles

Millard School District Policy - File Code: 3070
Fifth Reading

Classified Compensatory Time

Millard School District Policy - File Code:4030
Fifth Reading

Assignment and Transfer

Millard School District Policy - File Code: 4110
Fifth Reading

Student Attendance Policy

Millard School District Policy - File Code: 6010
Second Reading

Consideration of New Policies:

Conduct on School Premises

Millard School District Policy - File Code: 7160
Fifth Reading

Tax Increment Financing Project Agreement

Millard School District Policy - File Code: 1050
Second Reading

Guidance Individual Learning / Plan for College and
Career Readiness

Millard School District Policy - File Code: 5140
First Reading

Consideration of the following policies for Deletions

Definition of Terms

Millard School District Policy - File Code: 1020
Fifth Reading

Prohibition of Dangerous Materials on District Property

Millard School District Policy - File Code: 4045
Fifth Reading

Visiting

Millard School District Policy - File Code: 6070
Fifth Reading

Professional Staff Time Schedules

Millard School District Policy - File Code: 4120
First Reading

Employee Interaction With Students

Millard School District Policy - File Code: 5020
First Reading

First Reading of Policies

Compensation for Board Members

Millard School District Policy - File Code: 1060
First Reading

Public Records

Millard School District Policy - File Code: 2090
First Reading

Duties and Responsibilities of Professional Educators

Millard School District Policy - File Code: 4060
First Reading

Appointments and Contracts

Millard School District Policy - File Code: 4070
First Reading

Substitute Teachers

Millard School District Policy - File Code: 4100
First Reading

Professional Development

Millard School District Policy - File Code: 4130
First Reading

Staff Conduct - Duties and Responsibilities of Professional Ed

Millard School District Policy - File Code: 4320
First Reading

Staff Conduct - Professional Boundaries

Millard School District Policy - File Code: 4325
First Reading

High School Program of Studies

Millard School District Policy - File Code: 5070
First Reading

Millard Education Online

Millard School District Policy - File Code: 5080
First Reading

Closed Executive
Session

- 3. Policy Handbook Project
- 4. Proposal for ARP ESSER III Funds

Member Barney made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2021-2022 school years), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Britt with the voting as follows:

Regular Session

Member Barney	Aye
Member Britt	Aye
Member Holt	Aye

Time

Member Britt made a motion to return the meeting to a Regular Session, seconded by Member Barney with the voting as follows:

Member Britt	Aye
Member Barney	Aye
Member Holt	Aye

Time of the Closed Executive Session was from 5:05 p.m. to 5:20 p.m.

I, Todd E. Holt, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2021-2022 school years) as provided for in Utah Code: 52-4-205(1)(a). Certification

Todd E. Holt, President

Keith T. Griffiths, Business Administrator

Minutes

Minutes

Minutes of the Board of Education meeting held June 10, 2021 were approved by a motion from Member Barney seconded by Member Britt and carried unanimously by the Members of the Board.

Board President's Report

Board President's Report

None

Superintendent Styler's Report

Superintendent Styler's Report

1. Superintendent Styler reported on the ARP ESSER III funds that are available for the Millard School District. The Millard School District has been awarded \$2.92 million dollars. A plan will be posted for public review and comment, as well as the plan being sent to the school employees.

Business Administrator Report

BA Report

1. Update of MHS Auditorium Sound Upgrade

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Bills and Financial Reports

Payment of bills from check #021579 to check #021727 inclusive, Zions First National Bank, along with the financial reports from General Accounts, Exhibit #2.

Substitute Teacher

Substitute Teacher

Heather Rasmussen (Fillmore)

Heather has completed the SubInstructor On-Line program and has passed a current background check and TB Test

Recommended for approval.

In-Lieu of Transportation Request

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School</u>	<u>Mileage</u>	In-Lieu of Transportation
Keli Dahl	Stetson Dahl Porter Dahl Conrad Dahl Braddox Dahl	Millard High Fillmore Middle Fillmore Elementary Fillmore Elementary	9.6 miles	

Recommended for Approval.

Personnel Items:

Personnel Items

Letters of Resignation

Letters of Resignation

Tammy Reddoor- Instructional Assistant at Millard High School
Malena Falleroni - Instructional Assistant at Fillmore Elementary
Harley McNeil - Boys' and Girls' Golf Coach at Delta High School
Marcie Taylor - Delta High School Girls' Softball Coach
Helen Schena - Food Service Worker at Delta High School
Stephanie Larsen - Food Service Worker at Delta High School
Erma Kay May - Contracted School Nurse - West side

Recommendation for DMS Digital Literacy Teacher

DMS Digital Literacy Teacher

Audrey Stephenson

Recommendation for Millard High School ESL Specialist

MHS ESL Specialist

Misty Penney

Recommendation for Fillmore Elementary School Lunch Worker

FES Lunch Worker

Lorena Martinez

Recommendations for Instructional Assistants

Instructional Assistants

Delta North Elementary School

DNES Instructional Assistants

Erin Abeyta - Sp Ed for 28.75 hours per week
Karen Banks - Title I for 28.75 hours per week
Jeannie Greene - Sp Ed for 28.75 hours per week

Delta South Elementary School

DSES Instructional Assistants

Danielle Carter - Sp Ed for 28.75 hours per week
Sierra Smith - Sp Ed for 28.75 hours per week
Tania Susan - Sp Ed for 28.75 hours per week
Lori Leavitt - Sp Ed for 28.75 hours per week
Sarah Long - Title I for 28.75 hours per week
Jessica Haddenham - Title I for 28.75 hours per week
Sierra Jeffrey - Title I for 28.75 hours per week
Heather Nielson - LAND Trust for 3.5 hours per day

Fillmore Elementary School

Liza Staples
Shantel Ward
Janice Shumway

FES Instructional
Assistants

Delta Middle School

Kate Ferris - Sp Ed for 28.75 hours per week

DMS Instructional
Assistant

Delta High School

Katia Ordaz - Sp Ed for 28.75 hours per week
Alyce Orozco - Sp Ed for 28.75 hours per week

DHS Instructional
Assistants

Millard High School

Lorna Adams
Kellilyn Adams
Linette Labrum

MHS Instructional
Assistants

Member Britt made a motion to approve and accept the Consent Items, as listed above, seconded by Member Barney and carried unanimously by the Members of the Board.

Information Items

Information Items

Board of Education Support of Millard County Junior Livestock Show

The Millard School District Board of Education supports the Millard County Junior Livestock Show and received two hogs for this support. A drawing was held for four individuals to receive half a hog.

Support of Millard Co Jr Livestock Show

This year the lucky individuals are:

Daniel Freeman - Millard High School
Donna Choules - Delta Middle School
Cathy Monroe - Fillmore Elementary School
Marcie Nay - Delta South Elementary School

Thanks and appreciation was expressed to the Members of the Board for this generous gesture.

Congratulations to the four lucky individuals.

Action Items

Action Items

Policy Approval

Policy Approval

Member Britt made a motion to approve the following policies:

Use of District Vehicles

Millard School District Policy - File Code: 3070

Classified Compensatory Time

Millard School District Policy - File Code:4030

Assignment and Transfer

Millard School District Policy - File Code: 4110

Student Attendance Policy

Millard School District Policy - File Code: 6010

Tax Increment Financing Project Agreement

Millard School District Policy - File Code: 1050

Conduct on School Premises

Millard School District Policy - File Code: 7160

Guidance Individual Learning Plan / Plan for College & Career Readiness

Millard School District Policy - File Code: 5140

Deletions

Definition of Terms

Millard School District Policy - File Code: 1020

Prohibition of Dangerous Materials on District Property

Millard School District Policy - File Code: 4045

Visiting

Millard School District Policy - File Code: 6070

Motion was seconded by Member Barney and carried unanimously by the Members of the Board.

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Fillmore City Redevelopment Agency

Fillmore Community North
End Reinvestment
Project

In the May Board of Education “Board Work Session”, Fillmore City Mayor, Mike Holt, Fillmore City Recorder, Kevin Orton, and Ryan Lancaster, with Lewis Young Robertson & Burningham, met with the Members of the Board to review and discuss Fillmore City’s Redevelopment Agency’s proposed Fillmore Community North End Reinvestment Project.

The CRA Project is to provide infrastructure and site improvements for up to \$2.0 million.

Phase 1: Full-service Fuel Center, Restaurant, and Hospitality Project. Future Development: RV Park and Hotel.

Kevin Orton, Fillmore City Recorder and Nick Carter, with State Bank of Southern Utah, were present for the discussion.

It was explained that the Members of the Board were in the process of reviewing a proposed policy for dealing with Tax Increment Financing, which was presented as a “second reading” in this Board of Education meeting. This policy was approved earlier in this Board of Education meeting.

With District administration and the Members of the Board not fully understanding Tax Increment Financing, this policy would allow the Board of Education to have an outside third-party consultant review the proposed project. This consultant would be selected by the Millard School District and paid for, up to \$5,000, by the entity (i.e. City), proposing the tax increment project. Kevin Orton, Fillmore City Recorder, agreed with the Millard School District moving forward with this analysis of the proposed project at this time.

The report, by the outside third party consultant, would include the following: An analysis of the return on investment, including the net present value calculations; an analysis of the impact of District participation versus non-participating; and an opinion regarding whether participation in the tax increment project is in the best interests of the District.

A review was made of the analysis of the proposed Fillmore Community North End Reinvestment Project. There were several questions (issues) raised in the analysis, with it being apparent that the proposed Fillmore Community North End Reinvestment Project, in its present form, would not be in the best interest of the Millard School District.

Mr. Kevin Orton, Fillmore City Recorder, Mr. Dennis Alldredge, Fillmore City Councilman, and Nick Carter, with State Bank of Southern Utah, were present for this discussion.

Per Millard School District Policy - File Code: 1050, Mr. Burke Jolley was hired to perform an analysis of this project. There are several concerns noted, with it appearing that this project is not in the best interest of the Millard School District to support.

President Holt called for a motion for the Millard School District to enter into an Interlocal Agreement and participate in the Fillmore Community North-End Reinvestment project.

Being no motion made, any action died for lack of a motion and second.

Employee Request for Unpaid leave Upon Birth of Child

Request for Un-
paid Maternity
Leave

Mrs. Emily King, Teacher at Fillmore Elementary School, requested the following time off with the birth of her child which is due the first part of September:

- Use of Maternity Leave - September 1-22, 2021
Fifteen (15) days paid
- Use of Personal Leave Days - September 23 - October 6, 2021
Ten (10) days paid
- Unpaid days off from October 6, - December 3, 2021
Thirty-six (36) days unpaid

Member Barney made a motion to the time off for Emily King for the birth of her child, as listed above, seconded by Member Barney and carried unanimously by the Members of the Board.

Employee Request for Extended Maternity Leave

Request for Ad-
ditional Maternity
Leave

Mrs. Megan Anderson requested an extended maternity leave of absence, as she is expecting twins the middle of October. She indicated that Millard School District Policy allows up to fifteen (15) days for maternity leave for professional educators. She was requesting that because of having twins that her allowable maternity be increased to thirty (30) days. Mrs. Anderson reasoned that many times twins often need time in the N.I.C.U. for health reason and that there is a good chance of having a C-Section, with a recovery time of six (6) to eight (8) weeks.

Member Barney made a motion to approve to following the Millard School District policy in regards to the maternity leave for Mrs. Megan Anderson for the birth of her twins. With Mrs. Anderson being a professional educator, this would allow her fifteen days of maternity leave, with the Board being willing to work with Mrs. Anderson if a doctor's note requested additional time off because of the possibility of a C-Section. This motion seconded by Member Britt and carried unanimously by the Members of the Board.

Student / Employ-
ee Out-of-State
Travel
DHS and MHS
FFA to Idaho

Student / Employee Out-of-State Travel Request

Delta and Millard High Schools FFA

Mr. Chad Warnick, Mr. Kirk Willoughby, and Mr. Ben Hunter, Delta High School and Millard High School FFA Advisors, requested permission to travel to Idaho and in and around Idaho for an educational tour. Mr. Dale Dryer, with Valley Ag, has offered to host students and teachers to do a summer ag tour in Idaho. The dates of the trip would be: July 26-29, 2021, with travel to Rexburg, Pocatello, and Boise.

Valley Ag will be furnishing this trip, with no cost to the students or advisors. It was indicated that there would be between 12-16 students, with the total group being 20-22 individuals.

The Millard School District "Extended Trip" policy has been followed.

Member Britt made a motion to approve the Delta and Millard High School FFA groups participating in the out-of-state tour, as outlined above, with no cost to the students and advisors, seconded by Member Barney and carried unanimously by the Members of the Board.

Delta High School Purchase of Daktronics Scoreboard of Football Field

Delta High School presented a proposal to purchase a new Daktronics Scoreboard for the Delta High School's football field. The cost will be \$147,628, with Delta High School having received donations of \$108,000 towards this purchase. In addition to the \$108,000 on hand, two (2) businesses have committed to donating \$4,000 each year for the next five (5) years. Delta High School proposed to lease the balance owing over a five year period. It was recommended to the Members of the Board that rather than have the District enter into a lease agreement, that the District purchase the Daktronic Scoreboard out-right and have the donations from the two (2) businesses come to the Millard School District.

Member Britt made a motion to approve the purchase of the Daktronic Scoreboard at a cost of \$147,628, with Millard School District to be reimbursed the cost of the scoreboard over the next five years, seconded by Member Barney and carried unanimously by the Members of the Board.

Purchase of Daktronic Scoreboard for DHS Football Field

Delta High School Track Structural Respray

It was recommended to the Members of the Board that approval be given to upgrade the Delta High School Track with a Structural Respray. This Structural Respray would consist of the following:

1. Patch all loose and missing areas of existing surface.
2. Fill cracks.
3. Thoroughly clean existing track surface, D Zion, long triple jump runway and pole vault runway.
4. Prime with BSS200 primer.
5. Red out all existing lines and markings.
6. Install two (2) coats of BSS resurfacing system (1.8 lbs/sy/coat 3.6 lbs total system in weight) in red.
7. Layout and paint all lines and markings for the track and all events.

The cost for this work to be done is \$117,199.

Member Barney made a motion to approve the upgrade of the Delta High School Track, as proposed above, seconded by Member Britt and carried unanimously by the Members of the Board.

Upgrade of DHS Track - Structural Respray

Honoring Excellence

This will be pushed back until August 2021

Honoring Excellence

Communications for Board Members:

1. Thank you note from Ivan Christensen for the support and gift card given to him upon his retirement.

Communications for Board Members

Public Comment

None

Public Comment

Board Member Comments

Board Member Comments

1. Member Britt expressed his appreciation for the work being completed during the summer that will benefit the students and staff when they return to school. Member Britt expressed his appreciation as the District is able to fill the instructional assistants position, with the staffing looking good as the District moves forward for the 2021-2022 school year. There is some concern with the COVID-19 “Delta” variant that is surfacing and hopes that this does not impact the start of the 2021-2022 school year.

2. Member Barney seconded the things that Member Britt had mentioned. She appreciates the Millard School District moving forward in a positive manner in preparing for the 2021-2022 school year.

Member Barney congratulated the Delta High School Marching Band for its participation in the Delta City Fourth of July celebration. The Delta High School Marching Band will be participating in the Hinckley City celebration for the Twenty-Fourth of July, as well as marching in the “Days of 47” parade. There are seventy-eight (78) participants in the Delta High School Marching Band.

3. Member Holt is excited that the Millard School District will be starting the 2021-2022 school year and not wearing masks. He appreciated the ARP ESSER funds that have greatly helped with student remediation. Member Holt appreciated the efforts of many for the last school year that the Millard School District was able to have face-to-face instruction.

4. Superintendent Styler reported that the summer school program offered went very well, with the students making up lots of credits that were missed because of the COVID-19 issues. Millard School District is in a good position to move forward with the 2021-2022 school year.

5. Appreciation was expressed for Mr. Burke Jolley doing the analysis of the proposed Fillmore Community North-End Reinvestment project and making his presentation today at Board meeting. It was very informative and gave insight into the CRA process.

Budget Hearing

Budget Hearing

Discussion was held concerning the proposed Budget for the Millard School District, for the 2021-2022 school year. The following Resolution was introduced to adopt the Certified Tax Rates and Revenue Budget amounts for the Millard School District:

Resolution for Adoption for MSD Certified Tax Rates for Tax Year 21

RESOLUTION OF FINAL ADOPTION OF 2021 TAX RATES AND PROPERTY TAX REVENUE BUDGET AMOUNTS

The Millard County School District herein adopts the 2021 tax rates and related budgeted property tax revenues identified below. The tax rates and budget amounts were duly adopted at a public hearing on Thursday, July 9, 2020, after having given notice and providing for public comment.

<u>PURPOSE OF LEVY</u>	<u>CERTIFIED TAX RATE</u>	<u>ADOPTED TAX RATE</u>	<u>PROPERTY TAX REVENUE</u>
BASIC STATE LEVY:	0.001661	0.001661	\$ 4,143,805
STATE SUPPORTED VOTED LEEWAY LEVY:	0.000799	0.000799	\$ 1,993,317
BOARD LOCAL LEVY:	0.002466	0.002466	\$ 6,152,091
Charter School Levy	0.000009	0.000009	\$ 22,453
CAPITAL OUTLAY LEVY:	0.001895	0.001895	\$ 4,727,580
TOTAL:	0.006830	0.006830	\$ 17,039,246

TODD E. HOLT
PRESIDENT OF BOARD
MILLARD COUNTY SCHOOL DISTRICT

KEITH T. GRIFFITHS
BUSINESS ADMINISTRATOR
MILLARD COUNTY SCHOOL DISTRICT

Member Britt made a motion to duly adopt the Millard School District Budget, for the 2021-2022 school year, with the Certified Tax Rates and Property Tax Revenues, as listed above, seconded by Member Barney and carried unanimously by the Members of the Board.

Exhibit #3.

The next regular scheduled meeting of the Millard School District Board of Education will be held on Thursday, August 12, 2021, at 1:00 p.m., at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

Meeting adjourned at 6:20 p.m.

Attest:

Signed: _____
President

Signed: _____
Business Administrator